



AFS BioEngineering Section Monthly ExCom Meeting Notes

Date Tuesday, February 12, 2019. 12:00-1:00 pm PST

Meeting: Monthly BES ExCom Meeting

Location: Conference Call Line - +1 (877) 602-3943 (Passcode 421809)

Subject: Meeting Notes

1. Attendance (Current BES Officers)

- Dana Postlewait – President
- Mike Garelo – Past President
- Dan Giza – President Elect
- Jessica Pica – Secretary/Treasurer
- Kathy Hoverman – AFS/BES - ASCE/EWRI Joint Committee Chair

2. Call meeting to order:

- Quorum - Dana, Mike, Dan, and Jessica present
- Review previous meeting notes
 1. Mike motioned to approve August 20, 2018 meeting notes, Dan second
 2. Dan motioned to approve 1/29/19 meeting notes, Mike second

3. Revisions to Agenda

- Sean Landsman, survey distribution (email to Dana/Mike)
 1. Mike to reach out, Sean will send survey link, ExCom will email to AFS members
- EWRI web site MOU – language review
 1. Dan circle back with Rachel
- Chris Moffit email – Hutton contribution
 1. Dana motion to contact Chris Moffit and circle back in June

- Lauren Maza email – speakers for classes at Reno
 1. Provide access thru our membership – Dana to respond
- Jesse T email – conference liaisons (see spreadsheet)
 1. ExCom selected a few relevant TWS working groups
 2. Dana to respond to Jesse
- Tim Hogan email to Dan – Emerging Technology Committee guidance manual
 1. Mike and Dan to loop Randy (committee chair) into this conversation
 2. Dana to contact committee chairs inviting to monthly calls: Randy Beckwith, Patrick O'Rourke, Gordon Clark

4. Announcements

5. Treasurer's Report

- Account Balances:
 1. General Business Account
 - Checking: \$21,170.90
 2. Ned Taft Travel - \$1,744.51
 - <\$1000 travel for student to annual meeting, required to present
 3. Expenses:
 - Distinguished project of the year award plaque
 - Conference call line – Atlantic City
 - Reimbursement for career achievement plaque
 4. Account transition status – Mike is updating email/addresses/numbers with Jessica as main contact and Dana as backup

6. BES Business

- **Digital Media**
 1. Web page update.
 - Dana nominated and motioned Gordon Clark for BES Digital Media Chair, Dan second
 - Bylaws to include digital media subcommittee
 - Access for passwords?
 2. Listserv update – move to web community
 - Dana call Rachel

- copyrights, moderator

3. Social Media

- Science-Communication Section
 - Solomon David is the Section President, Dana to reach out to him to close the loop on him offering to help the BES with our website, and decisions on Social Media
- Keep on list, discuss again after web sites work.
- see 1/29/19 ExCom notes for details

4. Logo

- Keep on list for future
- see 1/29/19 ExCom notes for list

5. Digital Media List

- Running list of our digital media goals/tasks
- Make a shared document so all can contribute

• **Committee Updates**

1. Technology Committee (Chair – Randy Beckwith)

- Randy and Jon Mann to provide innovative bioengineering techniques symposium proposal to AFS.
- Mike Love – moving forward with roughened channel workshop?

2. Education Committee (Chair – TBD)

- See August meeting notes
- Jessica Mosely, the new continuing-ed person can be looped in to further increase participation.
- Volunteers needed for Education Committee Chair

3. AFS-BES/ASCE-EWRI Joint Fish Passage Committee

- Kathy Hoverman

4. Resource Policy Committee (RPC)

- Can we add this to BES standing business, or have it as a brief to us from larger AFS RPC committee?
 - Dana transferred to Patrick O'Rourke, and notified Drew Winters
- **Conferences:**
 1. AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
 - Deadline for Continuing Ed Courses and Workshops: Feb 19, 2019
 - Deadline for Symposia: March 1, 2019
 - Paper and Poster Abstracts: Apr 12, 2019
 - Actions:
 - Ideas for courses or symposia?
 - ◆ See August meeting notes
 - ◆ Jon Mann has volunteered to lead putting together a fish passage symposium.
 - ◇ Dana Postlewait and Mike Garello will support Jon, and others are welcome to assist.
 - could use social media, announce what doing
 2. AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)
 - Jim Reynolds, 150th Anniversary AFS Section Exhibit
 3. Does BES want to sponsor/organize Joint AFS-TWS meeting, September 29th to October 3rd 2019. Reno, NV?
- **BES Membership Involvement**
 1. Webmaster.
 2. Committee chairs: Education Committees.
 3. Joint Fish Passage Committee Webinars. Send ideas for new topics and recruit speakers.
 4. Symposia, workshops, publications, and technologies
- **Updating Bylaws**
 1. Dana brief on Bylaws
 2. Dana brief on BES Annual Calendar

7. Upcoming Conferences/Training Opportunities

- AFS-TWS 2019 Annual Meeting, Reno, Nevada. Sept 29-Oct 3, 2019.
 - See above
- World Fish Migration Day, May 16, 2020.
 - <https://www.worldfishmigrationday.com/>
- AFS 2020 Annual Meeting, Columbus, Ohio. Aug 30 – Sept 3 (AFS 150th Anniversary)
- Fish Passage 2020. Lisbon, Portugal. June 29 – July 3, 2020

8. Next Meeting

- 2nd Tuesday of each month – March 12, 2019 at 9 PST / 12 EST

9. Adjourn

Action Items

1. Solicit interest to propose symposium or short course at 2019 meeting in Reno, with National Wildlife Society – **should be done in a few days**
2. Ned Taft Award - Need to recruit volunteers to help replenish funds, Mike to follow up, April 1 post funds
3. Education Committee
 - recruit volunteers for Chair
 - Loop in Jessica Mosely, the new continuing-ed person with AFS, to help get ideas to further increase participation. Dana to email Jessica
4. Joint AFS-TWS meeting, September 29th to October 3rd 2019, Reno, NV. Coordinate with Jon Mann to help with symposia (Dana, Mike G.). – **should be done in a few days**
5. Change bank signatory - in process
6. Governing board meeting - Dana to send agenda, already sent meeting materials, 10 minute chat on next call
7. Finalize BES Infographic questionnaire - Dana to send final version out to ExCom
8. AFS 150th Anniversary Exhibit –waiting for more information from Jim Reynolds

9. Update bylaws – include digital media subcommittee
10. Web page: Dana to get access for Jessica, Dan, Gordon, and Michael (from Dana's office)
11. Listserve update - future
12. Social media - future
13. Roughened channel workshop – follow up with Mike Love
14. BES annual report filing
15. Dana to contact committee chairs inviting to monthly calls: Randy Beckwith, Patrick O'Rourke, Gordon Clark
16. Contact Chris Moffit about Hutton contribution in June
17. Dan to contact Rachel about EWRI website MOU – language review
18. Mike to reach out, Sean Landsman will send survey link, ExCom will email to AFS members
19. Dana contact Lauren Maza, looking for course speakers at Reno – BES can provide access to membership
20. Dana to respond to Jesse about relevant TWS working groups

Completed Action Items (this period)

1. Technical Committee - Approved Randy Beckwith as Chair
2. Web Committee - Approved Gordon Clark as BES Digital Media Chair
3. RPC Committee – Approved Patrick O' Rourke as Chair
4. Mike wrote reimbursement check for plaque
5. Dana submitted change of contacts form
6. Mike updated treasurers report
7. Jon Mann's email provided AFS with innovative bioengineering techniques symposium